**CLUB AND COMMITTEE DETAILS**

Capturing the details of a sporting club's committee members on a register is crucial for maintaining clear communication, accountability, and transparency within the organization. A detailed register ensures that roles and responsibilities are clearly defined, enabling smooth decision-making and operational efficiency. It also aids in compliance with governance standards and can be vital for official correspondence, legal matters, and member engagement. Furthermore, having an up-to-date record allows the club to manage transitions effectively when committee members change, ensuring continuity and the safeguarding of institutional knowledge.

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| Club President / Chairperson: | | | | | | | | | | | | |
| Full Name: | | |  | | Date of Birth: | | |  | | | | |
| Address and Postcode: | | |  | | Phone Number: | | |  | | | | |
| Email Address: | | |  | | | | | | | | | |
| Date of Appointment to Role | | |  | | Term of Service: | | | |  | | | |
| Emergency Contact Information: | | | | | | | | | | | | |
| Name: |  | | | Relationship: | |  | | | | | Contact Number: |  |
| Relevant Experience: | | | | | | | | | | | | |
| Signature: | |  | | | | | Date: | | |  | | |

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| Vice President: | | | | | | | | | | | |
| Full Name: | | |  | | Date of Birth: | | | |  | | |
| Address and Postcode: | | |  | | Phone Number: | | | |  | | |
| Email Address: | | |  | | | | | | | | |
| Date of Appointment to Role | | |  | | Term of Service: | | | |  | | |
| Emergency Contact Information: | | | | | | | | | | | |
| Name: |  | | | Relationship: | |  | | | | Contact Number: |  |
| Relevant Experience: | | | | | | | | | | | |
| Signature: | |  | | | | | Date: |  | | | |

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| Secretary: | | | | | | | | | | |
| Full Name: | | |  | | Date of Birth: | | | |  | |
| Address and Postcode: | | |  | | Phone Number: | | | |  | |
| Email Address: | | |  | | | | | | | |
| Date of Appointment to Role | | |  | | Term of Service: | | | |  | |
| Emergency Contact Information: | | | | | | | | | | |
| Name: |  | | | Relationship: | |  | | | Contact Number: |  |
| Relevant Experience: | | | | | | | | | | |
| Signature: | |  | | | | | Date: |  | | |

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| Treasurer: | | | | | | | | | | | |
| Full Name: | | |  | | Date of Birth: | | | |  | | |
| Address and Postcode: | | |  | | Phone Number: | | | |  | | |
| Email Address: | | |  | | | | | | | | |
| Date of Appointment to Role | | |  | | Term of Service: | | | |  | | |
| Emergency Contact Information: | | | | | | | | | | | |
| Name: |  | | | Relationship: | |  | | | | Contact Number: |  |
| Relevant Experience: | | | | | | | | | | | |
| Signature: | |  | | | | | Date: |  | | | |

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| Registrar: | | | | | | | | | | | |
| Full Name: | | |  | | Date of Birth: | | | |  | | |
| Address and Postcode: | | |  | | Phone Number: | | | |  | | |
| Email Address: | | |  | | | | | | | | |
| Date of Appointment to Role | | |  | | Term of Service: | | | |  | | |
| Emergency Contact Information: | | | | | | | | | | | |
| Name: |  | | | Relationship: | |  | | | | Contact Number: |  |
| Relevant Experience: | | | | | | | | | | | |
| Signature: | |  | | | | | Date: |  | | | |

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| Fundraising / Sponsorship Coordinator: | | | | | | | | | | | |
| Full Name: | | |  | | Date of Birth: | | | |  | | |
| Address and Postcode: | | |  | | Phone Number: | | | |  | | |
| Email Address: | | |  | | | | | | | | |
| Date of Appointment to Role | | |  | | Term of Service: | | | |  | | |
| Emergency Contact Information: | | | | | | | | | | | |
| Name: |  | | | Relationship: | |  | | | | Contact Number: |  |
| Relevant Experience: | | | | | | | | | | | |
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| General Committee Member: | | | | | | | | | | | |
| Full Name: | | |  | | Date of Birth: | | | |  | | |
| Address and Postcode: | | |  | | Phone Number: | | | |  | | |
| Email Address: | | |  | | | | | | | | |
| Date of Appointment to Role | | |  | | Term of Service: | | | |  | | |
| Emergency Contact Information: | | | | | | | | | | | |
| Name: |  | | | Relationship: | |  | | | | Contact Number: |  |
| Relevant Experience: | | | | | | | | | | | |
| Signature: | |  | | | | | Date: |  | | | |

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| General Committee Member: | | | | | | | | | | | |
| Full Name: | | |  | | Date of Birth: | | | |  | | |
| Address and Postcode: | | |  | | Phone Number: | | | |  | | |
| Email Address: | | |  | | | | | | | | |
| Date of Appointment to Role | | |  | | Term of Service: | | | |  | | |
| Emergency Contact Information: | | | | | | | | | | | |
| Name: |  | | | Relationship: | |  | | | | Contact Number: |  |
| Relevant Experience: | | | | | | | | | | | |
| Signature: | |  | | | | | Date: |  | | | |

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| General Committee Member: | | | | | | | | | | | |
| Full Name: | | |  | | Date of Birth: | | | |  | | |
| Address and Postcode: | | |  | | Phone Number: | | | |  | | |
| Email Address: | | |  | | | | | | | | |
| Date of Appointment to Role | | |  | | Term of Service: | | | |  | | |
| Emergency Contact Information: | | | | | | | | | | | |
| Name: |  | | | Relationship: | |  | | | | Contact Number: |  |
| Relevant Experience: | | | | | | | | | | | |
| Signature: | |  | | | | | Date: |  | | | |