



**Request for Tender No.
RFT23JB66
Refurbishment and
alterations of
Operations Centre.**

The Principal is seeking Tenders from experienced and qualified contractors to carry out the refurbishment and alteration works at City of Swan Operations Centre.

Obtaining Documentation: Requirements, criteria and documentation may be obtained by visiting the website: www.tenderlink.com/swancity/. If you have any issues contact the Contracts and Procurement Manager by email to tenders@swan.wa.gov.au

Deadline: 2:00 PM AWST, Wednesday 1 November 2023

Briefing/Site Inspection: Attendance at this meeting is mandatory. Tenders are required to attend a briefing and site inspection at 10:00 AM AWST, Wednesday 18 October 2023.

The location of the meeting is the City of Swan Operations Centre/Depot Viveash Road, Middle Swan, WA 6056.

The briefing and site inspection will provide Tenders with the opportunity to clarify any uncertainties prior to the Tender deadline.

Please confirm your attendance at this meeting via email to tenders@swan.wa.gov.au by no later than 12:00 PM AWST, Tuesday 17 October 2023.

A register of attendees will be maintained for the briefing and site inspection. Tenders must register under the business name that they intend to submit their Offer under, in order for their Offer to be considered.

Failure to attend this briefing and site inspection may render the Tenderer ineligible to respond but may compromise the quality of their Tender.

Lodgement: The Tender must be uploaded electronically through the City's E-tendering portal (<https://www.tenderlink.com/swancity/>).

The lowest price or any Tender will not necessarily be accepted. A Tender that is not lodged with the City before the Tender deadline will not be considered for evaluation. Tenders lodged by hardcopy, email or facsimile will not be accepted.

Canvassing of any City of Swan Councillors or Officers will disqualify Tenderers from the Tender process.

**Stephen Cain
CHIEF EXECUTIVE OFFICER**