



**Request for Tender No.  
RFT21SF60**

**Provision of conservation  
works to Lotteries House**

The Principal is seeking tenders for suitably qualified and experienced building contractors to undertake conservation works to Lotteries House, formerly the Midland Post Office, located at 41 Helena Street, Midland.

**Obtaining Documentation:** Requirements, criteria and documentation may be obtained by visiting the website: [www.tenderlink.com/swancity/](http://www.tenderlink.com/swancity/). If you have any issues contact the Contracts and Procurement Manager by email to [tenders@swan.wa.gov.au](mailto:tenders@swan.wa.gov.au).

**Deadline:**  
2:00 PM AWST, Wednesday  
17 November 2021

**Briefing/Site Inspection:** Tenderers are required to attend a mandatory briefing and site inspection at 10am AWST, Tuesday 26 October 2021. The location of the meeting is Lotteries House at 41 Helena Street, Midland. Please confirm your attendance at this meeting via email to [tenders@swan.wa.gov.au](mailto:tenders@swan.wa.gov.au) by no later than 4pm AWST, Monday 25 October 2021. A register of attendees will be maintained for the briefing and site inspection. Tenderers must register under the business name that they intend to submit their Offer under, in order for their Offer to be considered.

**Lodgement:** The Tender must be uploaded electronically through the City's E-tendering portal (<https://www.tenderlink.com/swancity/>).

The lowest price or any Tender will not necessarily be accepted. A Tender that is not lodged with the City before the Tender deadline will not be considered for evaluation. Tenders lodged by hardcopy, email or facsimile will not be accepted.

Canvassing of any City of Swan Councillors or Officers will disqualify Tenderers from the Tender process.

**Jeremy Edwards  
CHIEF EXECUTIVE OFFICER**