



**Request for Tender No.
RFT21CH71-SOR
Provision of Leadership and
Employee Development
Program - Separable Parts**

The Principal is seeking tenders for five (5) individual and stand alone workshops with supporting activities, and psychometric testing to be delivered as a series which will form the leadership and employee development program (LEDP) for the City of Swan.

The Contract will be awarded in Separable Parts:

(a) Separable Part A - Emotional intelligence workshop

(b) Separable Part B - Agility and change leadership workshop

(c) Separable Part C - Deliverables planning, outcomes and accountability workshop

(d) Separable Part D - Communication, feedback and conversations workshop

(e) Separable Part E - Wellbeing, resilience and mental health at work workshop

(f) Separable Part F - Psychometric testing.

Tenders may place a submission for one or more Separable Parts. The Principal reserves the right to accept each Separable Part. The Principal will not consider offers which are conditional of the acceptance of any Separable Parts.

The Contract shall be in force from the date of award until 30 June 2023.

Obtaining Documentation: Requirements, criteria and documentation may be obtained by visiting the website: www.tenderlink.com/swancity/. If you have any issues contact the Contracts and Procurement Manager by email to tenders@swan.wa.gov.au.

Deadline: 2:00 PM AWST, Wednesday 12 January 2022

Lodgement: The Tender must be uploaded electronically through the City's E-tendering portal (<https://www.tenderlink.com/swancity/>).

The lowest price or any Tender will not necessarily be accepted. A Tender that is not lodged with the City before the Tender deadline will not be considered for evaluation. Tenders lodged by hardcopy, email or facsimile will not be accepted.

Caravassing of any City of Swan Councillors or Officers will disqualify Tenders from the Tender process.

**Jeremy Edwards
CHIEF EXECUTIVE OFFICER**