



**REQUEST FOR TENDER
NO. RFT20SD46**

**PROVISION OF ALTERATIONS
AND ADDITIONS TO THE
CITY OF SWAN
MECHANICAL WORKSHOP**

The Principal is seeking tenders for the provision of alterations and additions, including a new awning and wash down bay, to the Principal's Mechanical Workshop located in Middle Swan WA.

Obtaining Documentation: Requirements, criteria and documentation may be obtained by visiting the website: www.tenderlink.com/swancity/. If you have any issues contact the Contracts and Procurement Manager by email to tenders@swan.wa.gov.au.

Deadline: 2:00pm, Wednesday 25 November 2020, Australian Western Time.

Briefing and Site Inspection: Tenderers are requested to attend a meeting at 10:00am, Friday 6 November 2020. The location of the meeting is at the Principal's Operation Depot, 72 Bishop Road, Middle Swan WA 6056. The meeting will provide Tenderers with the opportunity to clarify any uncertainties prior to the Tender deadline. Please confirm your attendance at this meeting via email to tenders@swan.wa.gov.au by no later than 4:00pm, Thursday 5 November 2020. A register of attendees will be maintained for the meeting. Tenderers must register under the company name of which they intend to submit their offer under. Failure to attend this meeting will not render the Tenderer ineligible to respond but may compromise the quality of their Tender.

Lodgement: The Tender must be uploaded electronically through the City's E-tendering portal (www.tenderlink.com/swancity/).

The lowest price or any Tender will be not necessarily be accepted. A Tender that is not lodged with the City before the Tender deadline will not be considered for evaluation. Tenders lodged by email or facsimile will not be accepted.

Canvassing of any City of Swan Councillors or Officers will disqualify Tenderers from the Tender process.

**M J Foley
CHIEF EXECUTIVE OFFICER**