



**REQUEST FOR TENDER  
No. RFT19SF13**

**Provision of consultancy services for the new Ellenbrook Youth Centre**

The Principal is seeking tenders for the provision of consultancy services for the design, documentation and contract administration of the new Ellenbrook Youth Centre.

**Obtaining Documentation:**

Requirements, criteria and documentation may be obtained by visiting the website: [www.tenderlink.com/swancity/](http://www.tenderlink.com/swancity/). If you have any issues contact the Contracts and Procurement Manager by email to [tenders@swan.wa.gov.au](mailto:tenders@swan.wa.gov.au).

**Deadline:**

2:00pm, Wednesday 5 June 2019, Australian Western Time

**Lodgement:**

Preferred lodgement of Tender is by upload electronically through the City's E-tendering portal (<https://www.tenderlink.com/swancity/>). Hard copy lodgement will only be accepted by prior written agreement with the Contracts and Procurement Manager who should be contacted by e-mail to [tenders@swan.wa.gov.au](mailto:tenders@swan.wa.gov.au) for instructions.

Lowest or any Tender not necessarily accepted. A Tender that is not lodged with the City before the tender deadline will not be considered for evaluation. Tenders lodged by email or facsimile will not be accepted.

Canvassing of any City of Swan Councillors or Officers will disqualify Tenderers from the Tender process.

**M J Foley  
CHIEF EXECUTIVE OFFICER**