



**CITY of SWAN**

# **MINUTES**

## **TENDERS REVIEW COMMITTEE MEETING**

**24 MARCH 2021**

**HELD AT MIDLAND TOWN HALL COUNCIL CHAMBERS AT 5.00PM**

### **CONFIRMED MINUTES**

These minutes were confirmed as a true and accurate record of the meeting at the Tender Review Committee held on 26 May 2021

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## 1. OPENING

Meeting declared open at 5.00pm by Presiding Member Cr McCullough.

## 2. ATTENDANCE AND APOLOGIES

Councillors:	Cr C McCullough	Pearce Ward (Presiding Member)
	Cr K Bailey	Pearce Ward
	Cr P Jones	Pearce Ward
	Cr M Congerton	Whiteman Ward
	Cr J McNamara	Whiteman Ward
	Cr A Kiely	Altone Ward (Deputy Member)
	Cr R Henderson	Swan Valley/Gidgegannup Ward (Deputy Member)

Staff:	Mr J Coten	Executive Manager Operations
	Ms A Albrecht	Manager Governance and Strategy
	Ms M Callus	Acting Contracts and Procurement Manager
	Ms D Cuming	Governance Officer (Minutes)

Leave of Absence:	Cr B Parry	Whiteman Ward
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Apologies: Nil

## 3. DECLARATIONS OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY

Nil.

## 4. PUBLIC QUESTION TIME

Nil.

## 5. CONFIRMATION OF PREVIOUS MINUTES

Confirmation of the minutes of the Tenders Review Committee held on 17 February 2021.

**RESOLVED UNANIMOUSLY** to confirm minutes of the Tenders Review Committee meeting held on 17 February 2021.

(Cr Bailey - Cr Congerton)

## 6. CONFIDENTIAL ITEMS

The following report(s) are **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (e) a matter that if disclosed, would reveal -
  - (i) a trade secret;
  - (ii) information that has a commercial value to a person; or
  - (iii) information about the business, professional, commercial or financial affairs of a person

where the trade secret or information is held by, or is about, a person other than the local government.

**RESOLVED UNANIMOUSLY** that the Committee meet behind closed doors, having regard to the provisions of s.5.23(e)(ii) and/or (iii) of the *Local Government Act 1995*.

(Cr Congerton - Cr Jones)

## **6.1 RFT21SD02 - PROVISION OF ALTERATIONS AND ADDITIONS TO THE ALICE DAVERON CENTRE**

Originating Officer – Samantha Durston, Project Manager, Project Management  
Reviewed for Compliance – Megan Callus, Procurement Planning Specialist, Contracts and Procurement

### **RESOLVED UNANIMOUSLY TO:**

- 1) **Select** BE Projects (WA) Pty Ltd as the preferred Tenderer for the *Alterations and additions to the Alice Daveron Centre – RFT21SD02* for the lump sum price of one million, two hundred and sixty three thousand, nine hundred and ninety three dollars and fifty eight cents (\$1,263,993.58) excluding GST;
- 2) **Accept** the provision sum for the estimated value of one hundred and eighty thousand, four hundred dollars (\$180,400.00) excluding GST; and
- 3) **Advise** all Tenderers accordingly.

**RESOLVED UNANIMOUSLY** that the Tender Review Committee no longer meet behind closed doors.

(Cr Congerton - Cr Henderson)

**8. OTHER BUSINESS**

Nil.

**9. MEETING CLOSE**

There being no further business, the Presiding Member declared the meeting closed at 5.05pm.