



CITY of SWAN

MINUTES

TENDER REVIEW COMMITTEE

17 FEBRUARY 2021

CONFIRMED MINUTES

These minutes were confirmed as a true and accurate record of the meeting at the Tender Review Committee held on 24 March 2021

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1. OPENING

Meeting declared open at 5.00pm by Presiding Member, Cr McCullough.

2. ATTENDANCE AND APOLOGIES

Councillors:	Cr C McCullough	Pearce Ward (Presiding Member)
	Cr K Bailey	Pearce Ward
	Cr M Congerton	Whiteman Ward
	Cr B Parry	Whiteman Ward
Staff:	Mr J Coten	Executive Manager Operations
	Ms A Albrecht	Manager Governance and Strategy
	Ms C Donegan	Contracts and Procurement Manager
Leave of Absence:	Nil	
Apologies:	Cr P Jones	Pearce Ward
	Cr J McNamara	Whiteman Ward

3. DECLARATIONS OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY

Nil.

4. PUBLIC QUESTION TIME

Nil.

5. CONFIRMATION OF PREVIOUS MINUTES

RESOLVED UNANIMOUSLY to confirm minutes of the Tenders Review Committee meeting held on 6 December 2020.

(Cr Parry - Cr Congerton)

6. CONFIDENTIAL ITEMS

The following report(s) are **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.
- (e) a matter that if disclosed, would reveal -
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person

where the trade secret or information is held by, or is about, a person other than the local government.

RESOLVED UNANIMOUSLY that the Committee meet behind closed doors, having regard to the provisions of s.5.23(e)(ii) and/or (iii) of the *Local Government Act 1995*.

(Cr Congerton - Cr Parry)

6.1 RFT20AW50-SOR - PROVISION OF SWEEPING SERVICES FOR THE CITY OF SWAN

Originating Officer - Amanda Widjaja, Coordinator Engineering Maintenance, Construction and Maintenance

Reviewed for Compliance - Jack Roser, Contracts and Procurement Officer, Contracts and Procurement

RESOLVED UNANIMOUSLY TO:

- 1) **Select** Environmental Wastewater Catchment Services Pty Ltd as trustee for E.W.C.S Unit Trust trading as Enviro Sweep as the preferred Tenderer for the *Provision of Sweeping Services for the City of Swan – RFT20AW50-SOR* for the initial period of thirty-six (36) months from 1 March 2021 for the schedule of rates as per the Tenderer's Offer with the anticipated value of the Contract being two million three hundred forty nine thousand three hundred sixty-five dollars and twenty-three cents (\$2,349,365.23) excluding GST;
- 2) **Allow** the option to extend the Contract by a further twenty-four (24) months; and
- 3) **Advise** all Tenderers accordingly.

Tender Review Committee
17 February 2021

**7. ADOPTION OF THOSE RECOMMENDATIONS CONTAINED IN ITEMS
NOT WITHDRAWN**

Nil

RESOLVED UNANIMOUSLY that the Committee no longer meet behind closed doors.

(Cr Congerton - Cr Parry)

8. OTHER BUSINESS

Nil.

9. MEETING CLOSE

There being no further business, the Presiding Member declared the meeting closed at 5.02pm.