



CITY of SWAN

MINUTES

TENDERS REVIEW COMMITTEE MEETING

16 DECEMBER 2020

HELD AT MIDLAND TOWN HALL COUNCIL CHAMBERS AT 5.00PM

CONFIRMED MINUTES

These minutes were confirmed as a true and accurate record of the meeting at the Tender Review Committee held on 17 February 2021

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1. OPENING

Meeting declared open at 5.02pm by Presiding Member Cr McCullough.

2. ATTENDANCE AND APOLOGIES

Councillors:	Cr C McCullough	Pearce Ward (Presiding Member)
	Cr K Bailey	Pearce Ward
	Cr M Congerton	Whiteman Ward
	Cr J McNamara	Whiteman Ward
	Cr B Parry	Whiteman Ward
Staff:	Mr J Coten	Executive Manager Operations
	Ms A Albrecht	Manager Governance and Strategy
	Ms C Donegan	Contracts and Procurement Manager
	Ms D Cuming	Governance Officer (Minutes)
Leave of Absence:	Nil	
Apologies:	Cr P Jones	Pearce Ward

3. DECLARATIONS OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY

Cr Bailey declared a financial interest in Item 6.1 as one of the tenderers is a customer of their business. Cr Bailey left the chamber at 5.04pm

Cr McCullough declared a financial interest in Item 6.1 as one of the tenderers is a customer of their business. Cr McCullough left the chamber at 5.04pm

MOTION that the Committee nominates Cr Congerton as Chairperson in the absence of Cr McCullough

(Cr Parry - Cr McNamara)

4. PUBLIC QUESTION TIME

Nil.

5. CONFIRMATION OF PREVIOUS MINUTES

RESOLVED UNANIMOUSLY to confirm minutes of the Tenders Review Committee meeting held on 11 November 2020.

(Cr Parry - Cr McNamara)

6. CONFIDENTIAL ITEMS

The following report(s) are **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (e) a matter that if disclosed, would reveal -
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person

where the trade secret or information is held by, or is about, a person other than the local government.

RESOLVED UNANIMOUSLY that the Committee meet behind closed doors, having regard to the provisions of s.5.23(e)(ii) and/or (iii) of the *Local Government Act 1995*.

(Cr Parry - Cr McNamara)

6.1 RFT20AP42 - DESIGN AND CONSTRUCTION OF NEW AND REPLACEMENT PLAYGROUNDS IN THE CITY OF SWAN - SEPARABLE PARTS

Originating Officer - Antonius Pujianto, Senior Project Manager, Project Management

Reviewed for Compliance - Klara Vincent, Contracts and Procurement Officer, Contracts and Procurement

RECOMMENDATION

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** Landscape Elements Pty Ltd as the preferred Tenderer for the *Design and Construction of New and Replacement Playgrounds in the City of Swan – Separable Part A – RFT20AP42* for the lump sum price of eight hundred and nine thousand, two hundred and sixty six dollars and four cents (\$809,266.04) excluding GST;
- 2) **Accept** for Separable Part A the provisional sum for the estimated value of one hundred and sixty thousand dollars (\$160,000.00) excluding GST;
- 3) **Select** Landscape Elements Pty Ltd as the preferred Tenderer for the *Design and Construction of New and Replacement Playgrounds in the City of Swan – Separable Part B – RFT20AP42* for the lump sum price of one million and twenty thousand, six hundred and thirty dollars and fourteen cents (\$1,020,630.14) excluding GST; and
- 4) **Advise** all Tenderers accordingly.

(Cr Parry - Cr McNamara)

RESOLVED UNANIMOUSLY TO:

- 1) **Select** Landscape Elements Pty Ltd as the preferred Tenderer for the *Design and Construction of New and Replacement Playgrounds in the City of Swan – Separable Part A – RFT20AP42* for the lump sum price of eight hundred and nine thousand, two hundred and sixty six dollars and four cents (\$809,266.04) excluding GST;
- 2) **Accept** for Separable Part A the provisional sum for the estimated value of one hundred and sixty thousand dollars (\$160,000.00) excluding GST;
- 3) **Select** Landscape Elements Pty Ltd as the preferred Tenderer for the *Design and Construction of New and Replacement Playgrounds in the City of Swan – Separable Part B – RFT20AP42* for the lump sum price of one million and twenty thousand, six hundred and thirty dollars and fourteen cents (\$1,020,630.14) excluding GST; and
- 4) **Advise** all Tenderers accordingly.

7. MOTION TO ADOPT THOSE ITEMS NOT WITHDRAWN

Nil

RESOLVED UNANIMOUSLY that the Committee no longer meet behind closed doors.

(Cr Parry - Cr McNamara)

Cr Bailey and Cr McCullough entered the chamber at 5.05pm. Cr McCullough resumed the chair.

8. OTHER BUSINESS

8.1 PURCHASES MADE UNDER DELEGATED AUTHORITY IN 2019/2020 FINANCIAL YEAR

Ward: (All Wards) (Governance & Strategy)

Disclosure of Interest: Nil

Authorised Officer: (Chief Executive Officer)

RECOMMENDATION

That the Tender Review Committee resolve to:

Note the purchases made under delegated authority in the 2019/2020 financial year.

(Cr Congerton - Cr Parry)

RESOLVED UNANIMOUSLY TO:

Note the purchases made under delegated authority in the 2019/2020 financial year.

9. MEETING CLOSE

Meeting declared closed at 5.06pm by Presiding Member Cr McCullough.