



**CITY of SWAN**

# **MINUTES**

## **TENDERS REVIEW COMMITTEE MEETING**

**4 MARCH 2020**

**HELD AT MIDLAND TOWN HALL COUNCIL CHAMBERS AT 5.00PM**

### **ATTENTION**

**These minutes are subject to confirmation.**

Prior to acting on any resolution of the Council contained in these minutes, a check should be made of the minutes of the following Ordinary Meeting of Council to ensure that there has not been a correction made to the resolution.

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## 1. OPENING

Meeting declared open at 5.00pm by the Executive Manager Operations.

In the absence of the Presiding Member, Cr McCullough the Executive Manager Operations called for nominations for Presiding Member and received one nomination for Cr Congerton.

**RESOLVED UNANIMOUSLY** to elect Cr Mel Congerton as Acting Presiding Member and notes that Cr Henderson and Cr Kiely are deputising for this meeting.

(Cr Parry – Cr Bailey)

## 2. ATTENDANCE AND APOLOGIES

Councillors:

Cr K Bailey	Pearce Ward
Cr P Jones	Pearce Ward (from 5.04pm)
Cr M Congerton	Whiteman Ward (Acting Presiding Member)
Cr J McNamara	Whiteman Ward (from 5.01pm)
Cr B Parry	Whiteman Ward
Cr A Kiely	Altone Ward
Cr R Henderson	Swan Valley/Gidgegannup Ward

Staff (Observers):

Mr J Coten	Executive Manager Operations
Mr I Lynch	Manager Construction and Maintenance
Ms C Donegan	Acting Manager Governance and Strategy
Mr C Challis	Contracts & Procurement - Manager
Mr S Fardoe	Architect
Ms D Cuming	Executive Officer - Council Development (Minutes)

Apologies:	Cr C McCullough	Pearce Ward
	Ms A Albrecht	Manager Governance and Strategy

Leave of Absence: Nil

**3. DECLARATIONS OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY**

Cr McNamara arrived to the meeting at 5.01pm

Cr Bailey disclosed an interest affecting impartiality in Item 6.2 - RFT19SF38 - Provision of Consultancy services for the extension and upgrade of Swan Active Midland as his wife is related to a partner of Donovan Payne Architects.

**4. PUBLIC QUESTION TIME**

Nil.

**5. CONFIRMATION OF PREVIOUS MINUTES**

**RESOLVED UNANIMOUSLY** to confirm minutes of the Tenders Review Committee meeting held on 12 February 2020.

(Cr Bailey - Cr Parry)

## 6. **CONFIDENTIAL ITEMS**

The following report(s) are **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (e) a matter that if disclosed, would reveal -
  - (i) a trade secret;
  - (ii) information that has a commercial value to a person; or
  - (iii) information about the business, professional, commercial or financial affairs of a person

where the trade secret or information is held by, or is about, a person other than the local government.

**RESOLVED UNANIMOUSLY** that the Committee meet behind closed doors, having regard to the provisions of s.5.23(e)(ii) and/or (iii) of the *Local Government Act 1995*.

(Cr Kiely - Cr Parry)

## **6.1 RFT19NV36 - SUPPLY AND INSTALLATION OF REPLACEMENT ELECTRONIC SECURITY ACCESS CONTROL AND INTRUSION DETECTION SYSTEM**

Originating Officer – Nitesh Varsani, Supervisor - Security Systems, Construction and Maintenance

Reviewed for Compliance – Klara Vincent, Contracts and Procurement Officer, Contracts and Procurement

Cr Jones arrived to the meeting at 5.04pm.

### **RESOLVED UNANIMOUSLY TO:**

- 1) **Select** Bell Trading Trust T/A North Star Security as the preferred Tenderer for the *Supply and Installation of Replacement Electronic Security Access Control and Intrusion Detection System – RFT19NV36* for the lump sum price of nine hundred and forty five thousand, seven hundred and eighty eight dollars and seventeen cents (\$945,788.17) excluding GST;
- 2) **Accept** the provisional sum of three hundred and ninety one thousand, and nine hundred dollars (\$391,900,00) excluding GST for; and
- 3) **Advise** all Tenderers accordingly.

## **6.2 RFT19SF38 - PROVISION OF CONSULTANCY SERVICES FOR THE EXTENSION AND UPGRADE OF SWAN ACTIVE MIDLAND**

Originating Officer - Samuel Fardoe, Architect, Asset Management  
Reviewed for Compliance – Craig Challis, Contracts and Procurement Specialist,  
Contracts and Procurement

### **RESOLVED (6/1) TO:**

- 1) **Select** Carabiner Pty Ltd as Trustee for the Sandover Pinder Unit Trust as the preferred Tenderer for the *Provision of Consultancy services for the extension and upgrade of Swan Active Midland – RFT19SF38* for the lump sum price of eight hundred and sixteen thousand, four hundred and forty dollars (\$816,440.00) excluding GST; and
- 2) **Advise** all Tenderers accordingly.

For: Crs Bailey, Congerton, Jones, Kiely, McNamara and Parry

Against: Cr Henderson

Tender Review Committee  
4 March 2020

**RESOLVED UNANIMOUSLY** that the Committee no longer meet behind closed doors.

(Cr Kiely - Cr Parry)

**7. OTHER BUSINESS**

Nil.

**8. MEETING CLOSE**

Meeting declared closed at 5.07pm by Acting Presiding Member Cr Congerton.