



CITY of SWAN

MINUTES

TENDER REVIEW COMMITTEE

1 SEPTEMBER 2021

CONFIRMED MINUTES

These minutes were confirmed as a true and accurate record of the meeting at the Tender Review Committee held on 29 September 2021.

TABLE OF CONTENTS

1. OPENING	3
2. ATTENDANCE AND APOLOGIES	3
3. DECLARATIONS OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY	3
4. PUBLIC QUESTION TIME	3
5. CONFIRMATION OF PREVIOUS MINUTES	3
6. CONFIDENTIAL ITEMS	4
6.1 RFT21SF38 CONSTRUCTION OF ADDITIONS, ALTERATIONS AND REFURBISHMENT OF SWAN ACTIVE MIDLAND	5
6.2 TRC LIGHT FLEET REPORT - JAN 20 TO JUN 21 - FINAL	6
7. ADOPTION OF THOSE RECOMMENDATIONS CONTAINED IN ITEMS NOT WITHDRAWN	7
8. OTHER BUSINESS	7
9. MEETING CLOSE	7

1. OPENING

The Presiding Member opened the meeting at 5pm.

2. ATTENDANCE AND APOLOGIES

Councillors:	Cr C McCullough	Pearce Ward (Presiding Member)
	Cr K Bailey	Pearce Ward
	Cr P Jones	Pearce Ward
	Cr R Henderson	Swan Valley/Gidgegannup Ward
	Cr M Congerton	Whiteman Ward
	Cr J McNamara	Whiteman Ward
	Cr A Kiely	Altone Ward (Deputy Member)
Staff:	Mr J Coten	Executive Manager Operations
	Mrs K Leahy	Executive Manager Corporate
	Ms V Hodgins	A/Manager Governance and Strategy
	Mr S Jakowyna	Manager Project Management
	Mr J Cleasby	A/Contracts and Procurement Manager
	Ms M Dwyer	Governance Officer (Minutes)
Leave of Absence:	Cr B Parry	Whiteman Ward
Apologies:	Nil	

3. DECLARATIONS OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY

Nil

4. PUBLIC QUESTION TIME

Nil

5. CONFIRMATION OF PREVIOUS MINUTES

Confirmation of the minutes of the Tender Review Committee held on 11 August 2021.

RESOLVED UNANIMOUSLY that the Minutes of the Tender Review Committee meeting held on 11 August 2021 be confirmed.

(Cr Congerton - Cr Jones)

6. **CONFIDENTIAL ITEMS**

The following report(s) are **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.
- (e) a matter that if disclosed, would reveal -
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person

where the trade secret or information is held by, or is about, a person other than the local government.

RESOLVED UNANIMOUSLY that the Tender Review Committee meet behind closed doors, having regard to the provisions of s.5.23(2)(c) and/or (e) of the *Local Government Act 1995*.

(Cr Congerton - Cr Jones)

6.1 RFT21SF38 CONSTRUCTION OF ADDITIONS, ALTERATIONS AND REFURBISHMENT OF SWAN ACTIVE MIDLAND

Originating Officer – Samuel Fardoe, Project Manager, Project Management
Reviewed for Compliance – Jack Roser, Contracts and Procurement Officer,
Contracts and Procurement

RECOMMENDATION

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** Crothers Pty Ltd as the preferred tenderer for the *RFT21SF38 - Construction of additions, alterations and refurbishment of Swan Active Midland* for the lump sum price of eighteen million nine hundred and ninety-two thousand five hundred and four dollars and sixteen cents (\$18,992,504.16) excluding GST.
- 2) **Accept** the provisional sums for the estimated price of four hundred and eighty seven thousand dollars (\$487,000.00) excluding GST.
- 3) **Advise** all tenderers accordingly.

CARRIED EN BLOC

6.2 TRC LIGHT FLEET REPORT - JAN 20 TO JUN 21 - FINAL

Originating Officer – Ian Lynch, Manager, Fleet and Waste Services
Reviewed for Compliance – Klara Vincent, Contracts and Procurement, Contracts
and Procurement

RECOMMENDATION

It is recommended that the report titled January 2020 To June 2021 (18 Months)
Light Fleet Report to Tender Review Committee be received.

CARRIED EN BLOC

7. ADOPTION OF THOSE RECOMMENDATIONS CONTAINED IN ITEMS NOT WITHDRAWN

RESOLVED UNANIMOUSLY that the reports of the Tender Review Committee Agenda not withdrawn be received and the recommendations therein adopted:

Items	6.1	6.2
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(Cr Congerton - Cr McNamara)

RESOLVED UNANIMOUSLY that the Tender Review Committee no longer meet behind closed doors.

(Cr Jones - Cr McNamara)

8. OTHER BUSINESS

Nil

9. MEETING CLOSE

There being no further business, the Presiding Member declared the meeting closed at 5.05pm.