



**CITY of SWAN**

# **MINUTES**

## **TENDER REVIEW COMMITTEE**

**15 JULY 2020**

### **ATTENTION**

**These minutes are subject to confirmation.**

Prior to acting on any resolution of the Tender Review Committee contained in these minutes, a check should be made of the minutes of the following Tender Review Committee to ensure that there has not been a correction made to the resolution.

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## 1. OPENING

The Presiding Member opened the meeting at 5.00pm.

## 2. ATTENDANCE AND APOLOGIES

Councillors:	Cr C McCullough	Pearce Ward (Presiding Member)
	Cr K Bailey	Pearce Ward
	Cr P Jones	Pearce Ward
	Cr M Congerton	Whiteman Ward
Staff:	Mr J Coten	Executive Manager Operations
	Ms A Albrecht	Manager Governance and Strategy
	Mr I Lynch	Manager Construction and Maintenance
	Ms C Donegan	Contracts and Procurement Manager
Leave of Absence:	Cr B Parry	Whiteman Ward
Apologies:	Cr J McNamara	Whiteman Ward

## 3. DECLARATIONS OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY

Nil.

## 4. PUBLIC QUESTION TIME

Nil.

## 5. CONFIRMATION OF PREVIOUS MINUTES

**RESOLVED UNANIMOUSLY** that the Minutes of the Tender Review Committee meeting held on 17 June 2020 be confirmed.

(Cr Congerton – Cr Bailey)

## 6. CONFIDENTIAL ITEMS

The following report(s) are **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.
- (e) a matter that if disclosed, would reveal -
  - (i) a trade secret;
  - (ii) information that has a commercial value to a person; or
  - (iii) information about the business, professional, commercial or financial affairs of a person

where the trade secret or information is held by, or is about, a person other than the local government.

**RESOLVED UNANIMOUSLY** that the Tender Review Committee meet behind closed doors, having regard to the provisions of s.5.23(2)(c) and/or (e) of the *Local Government Act 1995*.

(Cr Congerton – Cr Bailey)

## 6.1 RFT20DM15-SOR - PROVISION OF ROAD PAVEMENT PROFILING AND STABILISATION SERVICES - SEPARABLE PARTS

Originating Officer – David Mather, Coordinator Engineering Construction, Construction and Maintenance

Reviewed for Compliance – Viviane Franco, Contracts and Procurement Officer, Contracts and Procurement

### RECOMMENDATION

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** WestCoast Profilers Pty Ltd as the preferred Tenderer for the *Provision of Road Pavement Profiling and Stabilisation Services Separable Part A* - RFT20DM15-SOR for the initial period of thirty-six (36) months from 1 July 2020 until 30 June 2023 for the schedule of rates as per the Tenderer's Offer with the anticipated value of the Contract being one million, eight hundred and eighty one thousand, three hundred dollars (\$1,881,300.00) excluding GST; and
- 2) **Select** WA Profiling and Stabilisation Pty Ltd as the preferred Tenderer for the *Provision of Road Pavement Profiling and Stabilisation Services Separable Part B* - RFT20DM15-SOR for the initial period of thirty-six (36) months from 1 July 2020 until 30 June 2023 for the schedule of rates as per the Tenderer's Offer with the anticipated value of the Contract being two million, six hundred and one thousand, five hundred and sixteen dollars (\$2,601,516.00) excluding GST; and
- 3) **Allow** the option to extend the Contracts by a further twenty-four (24) months; and
- 4) **Advise** all Tenderers accordingly.

**CARRIED**

## **6.2 RFT20KB10-SOR - PROVISION OF TREE PRUNING AND STUMP GRINDING SERVICES**

Originating Officer – Clinton Shepherd, Business Improvement Project Officer, Construction and Maintenance

Reviewed for Compliance – Tom Carmichael, Contracts and Procurement Officer, Contracts and Procurement

### **RECOMMENDATION**

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** Geoffs Tree Service Pty Ltd as the preferred Tenderer for the *Provision of Tree Pruning and Stump Grinding Services - RFT20KB10-SOR* for the initial period of thirty-six (36) months from the date of award for the schedule of rates as per the Tenderer's Offer with the anticipated value of the Contract being four million, fifty-eight thousand, four hundred and seventy-five dollars (\$4,058,475.00) excluding GST; and
- 2) **Allow** the option to extend the Contract by a further twenty-four (24) months; and
- 3) **Advise** all Tenderers accordingly.

**CARRIED**

**7 MOTION TO ADOPT THOSE ITEMS NOT WITHDRAWN**

**RESOLVED UNANIMOUSLY** that the reports of the Tender Review Committee Agenda not withdrawn be received and the recommendations therein adopted:

Items            6.1            6.2

(Cr Bailey - Cr Congerton)

**RESOLVED UNANIMOUSLY** that the Tender Review Committee no longer meet behind closed doors.

(Cr Bailey – Cr Jones)

**8. OTHER BUSINESS**

Nil.

**9. MEETING CLOSE**

Meeting declared closed at 5.01pm by Presiding Member, Cr McCullough.