



**REQUEST FOR TENDER
NO. RFT21GJ01-SOR**

**PROVISION OF
PRINTING SERVICES -
SEPARABLE PARTS**

The Principal is seeking tenders for Part A - Supply and delivery of business stationery, computerised ordering, warehousing and inventory management services; and Part B - Supply and delivery of full colour publication projects, specialty print projects, any miscellaneous printed work, warehousing and inventory management services.

Obtaining Documentation: Requirements, criteria and documentation may be obtained by visiting the website: www.tenderlink.com/swancity/ If you have any issues contact the Contracts and Procurement Manager by email to tenders@swan.wa.gov.au.

Deadline: 2:00pm AWST, Wednesday 27 January 2021.

Lodgement: The Tender must be uploaded electronically through the City's E-tendering portal (<https://www.tenderlink.com/swancity/>)

The lowest price or any Tender will be not necessarily be accepted. A Tender that is not lodged with the City before the Tender deadline will not be considered for evaluation. Tenders lodged by email or facsimile will not be accepted.

Canvassing of any City of Swan Councillors or Officers will disqualify Tenderers from the Tender process.

**Jeremy Edwards
CHIEF EXECUTIVE OFFICER**