



CITY of SWAN

MINUTES

TENDERS REVIEW COMMITTEE MEETING

27 NOVEMBER 2019

HELD AT MIDLAND TOWN HALL COUNCIL CHAMBERS AT 5.00PM

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1. OPENING

Meeting declared open at 5.00pm by Presiding Member Cr McCullough.

2. ATTENDANCE AND APOLOGIES

Councillors:	Cr McCullough	Pearce Ward (Presiding Member)
	Cr Bailey	Pearce Ward
	Cr Jones	Pearce Ward
	Cr Congerton	Whiteman Ward
	Cr Parry	Whiteman Ward
	Cr Henderson	Swan Valley/Gidgegannup Ward
Staff:	Mr J Coten	Executive Manager Operations
	Mr C Pumphrey	Manager Fleet and Waste Services
	Mr I Lynch	Manager Construction and Maintenance
	Mr K Raj	Coordinator – Fleet and Depot Assets
	Mr N Del Borrello	Parks Contracts Supervisor
	Mr G Stenton	Supervisor - Building Infrastructure Maintenance Services
	Mr C Challis	Acting Contracts and Procurement Manager
	Ms D Cuming	Executive Officer Council Development (Minutes)
Leave of Absence:	Nil	
Apologies:	Cr McNamara	Whiteman Ward

3. DECLARATIONS OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY

Nil.

4. PUBLIC QUESTION TIME

Nil.

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5. CONFIRMATION OF PREVIOUS MINUTES

RESOLVED UNANIMOUSLY to confirm minutes of the Tenders Review Committee meeting held on 6 November 2019.

(Cr Bailey - Cr Congerton)

6. REPORTS

6.1 PROPOSED TENDER REVIEW COMMITTEE MEETING DATES 2020

Ward: (All Wards) (Governance & Strategy)

Disclosure of Interest: Nil

Authorised Officer: (Chief Executive Officer)

RESOLVED UNANIMOUSLY TO:

- 1) Adopt the following schedule of dates for the Tender Review Committee for 2020 and advertise as required by the *Local Government (Administration) Regulations 1996*:

Wednesday, 22 January

Wednesday, 12 February

Wednesday, 4 March

Wednesday, 25 March

Wednesday, 15 April

Wednesday, 6 May

Wednesday, 27 May

Wednesday, 17 June

Wednesday, 8 July

Wednesday, 29 July

Wednesday, 19 August

Wednesday, 9 September

Wednesday, 30 September

Wednesday, 21 October

Wednesday, 11 November

Wednesday, 2 December

Wednesday, 16 December

- 2) Commence all Tender Review Committee meetings at 5.00pm.
- 3) Conduct all Tender Review Committee meetings at the Council Chambers, Midland Town Hall.

(Cr Congerton - Cr Jones)

7. **CONFIDENTIAL ITEMS**

The following report(s) are **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (e) a matter that if disclosed, would reveal -
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person

where the trade secret or information is held by, or is about, a person other than the local government.

RESOLVED UNANIMOUSLY that the Committee meet behind closed doors, having regard to the provisions of s.5.23(e)(ii) and/or (iii) of the *Local Government Act 1995*.

(Cr Bailey - Cr Jones)

7.1 RFT19KR27 - SUPPLY AND DELIVERY OF THREE (3) NEW SIDE LOADING DUAL STEER RECYCLING TRUCKS WITH MINIMUM CAPACITY OF 29M3

Originating Officer - Kam Raj, Coordinator – Fleet and Depot Assets, Fleet and Waste Services

Reviewed for Compliance – Klara Vincent, Contracts and Procurement Officer, Contracts and Procurement

RESOLVED UNANIMOUSLY TO:

- 1) **Select** Truck Centre WA Pty Ltd – Offer One as the preferred Tenderer for the *Supply and Delivery of Three (3) New Side Loading Dual Steer Recycling Trucks with Minimum Capacity of 29m3 – RFT19KR27* for the lump sum price of one million, one hundred and seventy eight thousand, three hundred and twenty two dollars (\$1,178,322.00) excluding GST; and
- 2) **Advise** all Tenderers accordingly.

7.2 RFT19AW32-SOR - PROVISION OF SERVICES FOR EDUCTING, JETTING AND CCTV OF DRAINAGE LINES

Originating Officer – Amanda Widjaja, Coordinator Engineering Maintenance, Construction and Maintenance

Reviewed for Compliance – Klara Vincent, Contracts and Procurement Officer, Contracts and Procurement

RESOLVED UNANIMOUSLY TO:

- 1) **Select** Drainflow Services Pty Ltd as the preferred Tenderer for the *Provision of Services for Educting, Jetting and CCTV of Drainage Lines - RFT19AW32-SOR* for the initial period of thirty-six (36) months from the date of award for the schedule of rates as per the Tender's Offer with the anticipated value of the Contract being one million, two hundred and fifty-seven thousand and forty-two dollars (\$1,257,042.00) nexcluding GST; and
- 2) **Allow** the option to extend the Contract by a further twenty-four (24) months; and
- 3) **Advise** all Tenderers accordingly.

7.3 RFT19ND35-SOR - PROVISION OF SAND AND MULCH SOFTFALL MAINTENANCE

Originating Officer - Nick Del Borrello, Parks Contracts Supervisor, Construction and Maintenance

Reviewed for Compliance - Tom Carmichael, Contracts and Procurement Officer, Contracts and Procurement

RESOLVED UNANIMOUSLY TO:

- 1) **Select** Madeleine Corp. Pty Ltd T/A Safer Sands WA as the preferred Tenderer for the *Provision of Sand and Mulch Softfall Maintenance - RFT19ND35-SOR* for the initial period of thirty-six (36) months for the schedule of rates as per the Tender's Offer with the anticipated value of the Contract being three hundred and seventy eight thousand, five hundred and thirty one dollars and ninety six cents (\$378,531.96) excluding GST;
- 2) **Allow** the option to extend the Contract by a further twenty-four (24) months; and
- 3) **Advise** all Tenderers accordingly.

7.4 RFT19HK31-SOR - PROVISION OF GENERAL BUILDING WORKS AND SERVICES FOR THE CITY OF SWAN REPORT

Originating Officer – Glen Stenton, Supervisor - Building Infrastructure
Maintenance Services, Facilities Management
Reviewed for Compliance – Klara Vincent, Contracts and Procurement Officer,
Contracts and Procurement

RESOLVED UNANIMOUSLY TO:

- 1) **Select** Devco Holdings Pty Ltd ATF Devereux Family Trust as the preferred Tenderer for the *Provision of General Building Works and Services for the City of Swan – RFT19HK31-SOR* for the initial period of thirty six (36) months from the date of award for the schedule of rates as per the Tenderer's Offer with the anticipated value of the Contract being one million, nine hundred and twelve thousand, eight hundred and eighty four dollars (\$1,912,884.00) excluding GST; and
- 2) **Allow** the option to extend the Contract by a further twenty four (24) months; and
- 3) **Advise** all Tenderers accordingly.

8. MOTION TO ADOPT THOSE ITEMS NOT WITHDRAWN

RESOLVED UNANIMOUSLY that the reports of the Tender Review Committee Agenda be received and the recommendations therein adopted:

Items	7.1	7.2
	7.3	7.4

(Cr Congerton - Cr Jones)

RESOLVED UNANIMOUSLY that the Committee no longer meet behind closed doors.

(Cr Bailey - Cr Parry)

9. OTHER BUSINESS

Nil.

10. MEETING CLOSE

Meeting declared closed at 5.03pm by Presiding Member Cr McCullough.