



CITY of SWAN

MINUTES

TENDERS REVIEW COMMITTEE MEETING

6 NOVEMBER 2019

HELD AT MIDLAND TOWN HALL COUNCIL CHAMBERS AT 5.00PM

ATTENTION

These minutes are subject to confirmation.

Prior to acting on any resolution of the Council contained in these minutes, a check should be made of the minutes of the following Ordinary Meeting of Council to ensure that there has not been a correction made to the resolution.

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1. OPENING

The Chief Executive Officer, Mr Mike Foley, as Presiding Officer under the provisions of the *Local Government Act 1995*, opened the meeting at 5.00pm.

2. ATTENDANCE AND APOLOGIES

Councillors:

Cr Bailey	Pearce Ward
Cr Congerton	Whiteman Ward
Cr Jones	Pearce Ward
Cr McCullough	Pearce Ward
Cr McNamara	Whiteman Ward
Cr Parry	Whiteman Ward

Staff (Observers):

Mr M Foley	Chief Executive Officer
Mr J Coten	Executive Manager Operations
Mr M Bishop	Executive Manager Community Wellbeing
Ms K Leahy	Executive Manager Stakeholder Relations
Ms Alina Behan	Manager Facilities Management
Ms A Albrecht	Manager Governance and Strategy
Mr H Kalyan	Contract Manager - Building Infrastructure Maintenance
Ms C Donegan	Contracts and Procurement Manager
Ms D Cuming	Executive Officer - Council Development (Minutes)

Apologies:

Nil

Leave of Absence:

Nil

3. ELECTION OF PRESIDING MEMBER

Mr Foley advised that prior to the meeting, he had received no nominations for the position of Presiding Member and asked if there were any nominations from the floor. Cr Congerton nominated Cr McCullough, and there being no further nominations Mr Foley declared Cr McCullough the Presiding Member for the Tender Review Committee for a two year term.

4. DECLARATIONS OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY

Nil

5. PUBLIC QUESTION TIME

Nil

6. CONFIRMATION OF PREVIOUS MINUTES

RESOLVED UNANIMOUSLY to confirm minutes of the Tenders Review Committee meeting held on 16 October 2019.

(Cr Bailey - Cr McNamara)

7. CONFIDENTIAL ITEMS

The following report(s) are **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (e) a matter that if disclosed, would reveal -
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person

where the trade secret or information is held by, or is about, a person other than the local government.

RESOLVED UNANIMOUSLY that the Committee meet behind closed doors, having regard to the provisions of s.5.23(e)(ii) and/or (iii) of the *Local Government Act 1995*.

(Cr Jones - Cr Bailey)

7.1 RFT19NV33-SOR - PROVISION OF MAINTENANCE, REPAIRS AND INSTALLATIONS FOR THE CITY OF SWAN'S ACCESS CONTROL, CCTV AND INTRUDER SECURITY SYSTEMS

Originating Officer – Nitesh Varsani, Supervisor – Security Systems, Facilities Management
Reviewed for Compliance – Viviane Franco, Contracts and Procurement Officer, Contracts and Procurement

RECOMMENDATION

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select Blue Force Pty Ltd** as the preferred Tenderer for the *Provision of Maintenance, Repairs and Installations for the City of Swan's Access Control, CCTV and Intruder Security Systems – RFT19NV33-SOR* for the initial period of thirty six (36) months for the schedule of rates as per the Tenderer's Offer with the anticipated value of the Contract being seven hundred and seventy three thousand, three hundred and twenty five dollars (\$773,325.00) excluding GST;
- 2) **Allow** the option to extend the Contract by a further twenty four (24) months; and

Advise all Tenderers accordingly.

CARRIED

7.2 RFT19HK26-SOR - PROVISION OF PLUMBING AND GAS SERVICES FOR THE CITY OF SWAN

Originating Officer - Hemal Kalyan, Contract Manager - Building Infrastructure Maintenance and Services, Facilities Management

Reviewed for Compliance - Viviane Franco, Contracts and Procurement Officer, Contracts and Procurement

RECOMMENDATION

It is recommended that the Tender Review Committee resolves to:

- 1) **Select** Techworks Plumbing Pty Ltd as the preferred Tenderer for the *Provision of Plumbing and Gas Services for the City of Swan - RFT19HK26-SOR* for the initial period of thirty six (36) months from the date of award for the schedule of rates as per the Tenderer's Offer, with the anticipated value of the Contract being two hundred and sixty eight thousand and thirty five dollars (\$268,035.00) excluding GST;
- 2) **Allow** the option to extend the Contract by a further twenty four (24) months; and
- 3) **Advise** all Tenderers accordingly.

CARRIED

7.3 PURCHASES MADE UNDER DELEGATED AUTHORITY IN 2018/2019 FINANCIAL YEAR

Ward: (All Wards) (Governance & Strategy)

Disclosure of Interest: Nil

Authorised Officer: (Chief Executive Officer)

RECOMMENDATION

That the Tender Review Committee resolve to:

- 1) Note the purchases made under delegated authority in the 2018/2019 financial year.

CARRIED

8. MOTION TO ADOPT THOSE ITEMS NOT WITHDRAWN

RESOLVED UNANIMOUSLY that the reports of the Tender Review Committee Agenda be received and the recommendations therein adopted:

Items: 7.1

7.2

7.3

(Cr Congerton - Cr Jones)

RESOLVED UNANIMOUSLY that the Committee no longer meet behind closed doors.

(Cr McNamara - Cr Parry)

9. OTHER BUSINESS

Nil

10. MEETING CLOSE

Meeting declared closed at 5.03pm by Presiding Member Cr McCullough.