



CITY of SWAN

MINUTES

TENDER REVIEW COMMITTEE MEETING

4 SEPTEMBER 2019

HELD AT MIDLAND TOWN HALL COUNCIL CHAMBERS AT 5.00PM

ATTENTION

These minutes are subject to confirmation.

Prior to acting on any resolution of the Tender Review Committee contained in these minutes, a check should be made of the minutes of the following Tender Review Committee to ensure that there has not been a correction made to the resolution.

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1. OPENING

Meeting declared open at 5.00pm by Presiding Member Cr McCullough.

2. ATTENDANCE AND APOLOGIES

Councillors:

Cr McCullough	Pearce Ward (Presiding Member)
Cr Kiely	Altone Ward
Cr Bailey	Pearce Ward (until 5.01pm)
Cr Henderson	Swan Valley/Gidgegannup Ward

Staff (Observers):

Mr J Coten	Executive Manager Operations
Ms M De Winter	A/Manager Governance and Strategy
Ms C Donegan	Contracts and Procurement Manager
Mr D Mather	Coordinator Engineering Construction
Ms D Cuming	Executive Officer - Council Development (Minutes)

Apologies:

Cr Haynes	Whiteman Ward
Cr Kovalevs	Whiteman Ward
Cr Catalano	Altone Ward (Deputy Member)
Cr Elliott	Midland/Guildford Ward (Deputy Member)
Cr Jones	Pearce Ward (Deputy Member)

Leave of Absence:

Cr McNamara	Whiteman Ward
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3. DECLARATIONS OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY

Cr Bailey declared a financial interest in Item 6.1 – Supply of Sand Products as one of the Tenderers is a customer of his business.

Cr Bailey left the meeting at 5.01pm and did not return.

4. PUBLIC QUESTION TIME

Nil

5. CONFIRMATION OF PREVIOUS MINUTES

RESOLVED UNANIMOUSLY to confirm minutes of the Tenders Review Committee meeting held on 14 August 2019.

(Cr Kiely - Cr McCullough)

6. CONFIDENTIAL ITEMS

The following report(s) are **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (e) a matter that if disclosed, would reveal -
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person

where the trade secret or information is held by, or is about, a person other than the local government.

RESOLVED UNANIMOUSLY that the Committee meet behind closed doors, having regard to the provisions of s.5.23(e)(ii) and/or (iii) of the *Local Government Act 1995*.

(Cr Kiely - Cr Henderson)

6.1 RFT19DM18-SOR SUPPLY OF SAND PRODUCTS

Originating Officer - David Mather, Coordinator Engineering Construction, Construction and Maintenance

Reviewed for Compliance – Viviane Franco, Contracts and Procurement Officer, Contracts and Procurement

Cr Bailey declared a financial interest in Item 6.1 – Supply of Sand Products as one of the Tenderers is a customer of his business.

RESOLVED UNANIMOUSLY TO:

- 1) **Select** Urban Resources Pty Ltd as the preferred Tenderer for the *Supply of Sand Products - RFT19DM18-SOR* for the initial period of thirty six (36) months from the date of award for the schedule of rates as per the Tender Offer with the anticipated value of the Contract being five hundred and seventy three thousand, nine hundred and thirty seven dollars and fifty cents (\$573,937.50) excluding GST;
- 2) **Allow** the option to extend the Contract by a further twenty four (24) months; and
- 3) **Advise** all Tenderers accordingly. **RESOLVED UNANIMOUSLY** that the Committee no longer meet behind closed doors.

(Cr Kiely - Cr Henderson)

7. OTHER BUSINESS

Nil

8. MEETING CLOSE

Meeting declared closed at 5.07pm by Presiding Member Cr McCullough.