



CITY of SWAN

MINUTES

TENDERS REVIEW COMMITTEE MEETING

12 JUNE 2019

HELD AT MIDLAND TOWN HALL COUNCIL CHAMBERS AT 5.00PM

ATTENTION

These minutes are subject to confirmation.

Prior to acting on any resolution of the Council contained in these minutes, a check should be made of the minutes of the following Ordinary Meeting of Council to ensure that there has not been a correction made to the resolution.

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1. OPENING

Meeting declared open at 5.00pm by Presiding Member Cr McCullough.

2. ATTENDANCE AND APOLOGIES

Councillors:

Cr McCullough	Pearce Ward (Presiding Member)
Cr Kiely	Altone Ward
Cr Bailey	Pearce Ward
Cr McNamara	Whiteman Ward
Cr Henderson	Swan Valley/Gidgegannup Ward (Deputising)

Staff (Observers):

Mr J Coten	Executive Manager Operations
Mrs A Albrecht	Manager Governance and Strategy
Mr I Lynch	Manager Construction and Maintenance
Ms A Behan	Manager Facilities Management
Ms D Cuming	Executive Officer - Council Development (Minutes)

Apologies:

Cr Kovalevs	Whiteman Ward
Ms C Donegan	Contracts and Procurement Manager

Leave of Absence:

Cr Haynes	Whiteman Ward
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3. DECLARATIONS OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY

Nil.

4. PUBLIC QUESTION TIME

Nil.

5. CONFIRMATION OF PREVIOUS MINUTES

RESOLVED UNANIMOUSLY to confirm minutes of the Tenders Review Committee meeting held on 22 May 2019.

(Cr McNamara - Cr Bailey)

6. CONFIDENTIAL ITEMS

The following report(s) are **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (e) a matter that if disclosed, would reveal -
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person

where the trade secret or information is held by, or is about, a person other than the local government.

RESOLVED UNANIMOUSLY that the Committee meet behind closed doors, having regard to the provisions of s.5.23(e)(ii) and/or (iii) of the *Local Government Act 1995*.

(Cr Kiely - Cr Bailey)

6.1 CONTRACT EXTENSION FOR T16VM37-SOR - EMERGENCY, REACTIVE AND PLANNED MAINTENANCE TO HVAC PLANT AND EQUIPMENT

Originating Officer – Hemal Kalyan, Contract Manager Building Infrastructure Maintenance, Facilities Management

Reviewed for Compliance – Mario Romeo, Contracts and Procurement Specialist, Contracts and Procurement

RECOMMENDATION

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** Precise Air Group Pty Ltd as the preferred Tenderer for the *Emergency, Reactive and Planned Maintenance to HVAC Plant and Equipment – RFT16VM37-SOR* for the extended period of twenty four (24) months from the 1st July 2019 until 30th June 2021 with the anticipated value of the Contract being four hundred and fifty nine thousand, eight hundred and eighty dollars and seventy six cents (\$459,880.76) excluding GST; and
- 2) **Advise** the Contractor accordingly.

CARRIED

6.2 RFT19ED09-SOR - SUPPLY AND PROVISION OF ELECTRICAL SERVICES AND COMPONENTS - SEPARABLE PARTS

Originating Officer - Elsa Donlin, Operations Procurement Specialist, Construction and Maintenance

Reviewed for Compliance – Mario Romeo, Contracts and Procurement Specialist, Contracts and Procurement

RECOMMENDATION

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** Nido Electrical Pty Ltd as the preferred Tenderer for the *Supply and Provision of Electrical Services and Components Separable Part A – RFT19ED09-SOR* for the initial period of thirty-six (36) months from 1 July 2019 until 30 June 2022 for the schedule of rates as per the Tender Offer with the anticipated value of the Contract being three hundred and seventy-nine thousand, five hundred and twenty two dollars and five cents (\$379,522.05) excluding GST; and
- 2) **Select** CNW Electrical Wholesale as the preferred Tenderer for the *Supply and Provision of Electrical Services and Components Separable Part B - RFT19ED09-SOR* for the initial period of thirty-six (36) months from 1 July 2019 until 30 June 2022 for the schedule of rates as per the Tender Offer with the anticipated value of the Contract being four hundred and seventy-five thousand, seven hundred and seventy dollars and ninety-three cents (\$475,770.93) excluding GST;
- 3) **Allow** the option to extend the Contracts for a further twenty-four (24) months; and
- 4) **Advise** all Tenderers accordingly.

CARRIED

7. MOTION TO ADOPT THOSE ITEMS NOT WITHDRAWN

RESOLVED UNANIMOUSLY that the reports of the Tender Review Committee Minutes be received and the recommendations therein adopted, with the exception of recommendations concerning the following items which were previously considered: Nil

(Cr Bailey - Cr Kiely)

RESOLVED UNANIMOUSLY that the Committee no longer meet behind closed doors.

(Cr Bailey - Cr McNamara)

8. OTHER BUSINESS

Nil.

9. MEETING CLOSE

Meeting declared closed at 5.03pm by Presiding Member Cr McCullough.

Confirmed as a true and accurate record of the Tenders Review Committee meeting held on 12 June 2019.

Presiding Member of the Tenders Review Committee

Signed Date