



**CITY of SWAN**

# **MINUTES**

## **TENDERS REVIEW COMMITTEE MEETING**

**22 MAY 2019**

**HELD AT MIDLAND TOWN HALL COUNCIL CHAMBERS AT 5.00PM**

### **ATTENTION**

**These minutes are subject to confirmation.**

Prior to acting on any resolution of the Tender Review Committee contained in these minutes, a check should be made of the minutes of the following Tender Review Committee to ensure that there has not been a correction made to the resolution.

## TABLE OF CONTENTS

<b>1. OPENING</b>	<b>3</b>
<b>2. ATTENDANCE AND APOLOGIES</b>	<b>3</b>
<b>3. DECLARATIONS OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY</b>	<b>3</b>
<b>4. PUBLIC QUESTION TIME</b>	<b>3</b>
<b>5. CONFIRMATION OF PREVIOUS MINUTES</b>	<b>4</b>
<b>6. CONFIDENTIAL ITEMS</b>	<b>4</b>
6.1 CONFIDENTIAL ITEM - 2018/2019 QUARTER 1 AND 2 - LIGHT FLEET REPORT TO TENDER REVIEW COMMITTEE	5
6.2 CONTRACT EXTENSION T18DM16 - HOME SUPPORT SERVICES FOR THE FRAIL AGED AND YOUNGER PEOPLE WITH DISABILITIES	6
6.3 CONTRACT EXTENSION FOR T17DM06-SOR - SUPPLY AND DELIVERY OF GRAVEL	7
6.4 RFT18KA40 - DESIGN AND CONSTRUCTION OF TWO (2) NEW TOILET BLOCKS AND ALL ASSOCIATED WORKS AT SWAN REGIONAL RIVERSIDE PARK, WOODBRIDGE	8
<b>7. MOTION TO ADOPT ALL ITEMS</b>	<b>10</b>
<b>8. OTHER BUSINESS</b>	<b>10</b>
<b>9. MEETING CLOSE</b>	<b>10</b>

## **1. OPENING**

Meeting declared open at 5.00pm by Presiding Member Cr McCullough.

## **2. ATTENDANCE AND APOLOGIES**

Councillors:

Cr McCullough	Pearce Ward (Presiding Member)
Cr Kiely	Altone Ward
Cr Bailey	Pearce Ward
Cr Haynes	Whiteman Ward (from 5.01pm)
Cr McNamara	Whiteman Ward
Cr Henderson	Swan Valley/Gidgegannup Ward (Deputy Member)

Staff (Observers):

Mr J Coten	Executive Manager Operations
Mr M Bishop	Executive Manager Community Wellbeing
Ms C Donegan	Contracts and Procurement Manager
Mr C Pumphrey	Manager Fleet and Waste Services
Mr I Lynch	Manager - Construction and Maintenance
Mr D Bruce	Manager - Project Management
Mr K Raj	Coordinator Fleet and Depot Assets
Mr K Amos	Project Manager
Ms D Cuming	Executive Officer - Council Development (Minutes)

Apologies:

Nil

Leave of Absence:

Cr Jones	Pearce Ward (Deputy Member)
Cr Kovalevs	Whiteman Ward

## **3. DECLARATIONS OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY**

Nil

## **4. PUBLIC QUESTION TIME**

Nil

Cr Haynes entered the Chamber at 5.01pm

## **5. CONFIRMATION OF PREVIOUS MINUTES**

**RESOLVED UNANIMOUSLY** to confirm minutes of the Tenders Review Committee meeting held on 1 May 2019.

(Cr Bailey - Cr McNamara)

## **6. CONFIDENTIAL ITEMS**

The following report(s) are **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (e) a matter that if disclosed, would reveal -
  - (i) a trade secret;
  - (ii) information that has a commercial value to a person; or
  - (iii) information about the business, professional, commercial or financial affairs of a person

where the trade secret or information is held by, or is about, a person other than the local government.

**RESOLVED UNANIMOUSLY** that the Committee meet behind closed doors, having regard to the provisions of s.5.23(e)(ii) and/or (iii) of the *Local Government Act 1995*.

(Cr Haynes - Cr Bailey)

**6.1 CONFIDENTIAL ITEM - 2018/2019 QUARTER 1 AND 2 - LIGHT FLEET REPORT TO TENDER REVIEW COMMITTEE**

Originating Officer - Colin Pumphrey, Manager, Fleet and Waste Services  
Reviewed for Compliance – Craig Challis, Procurement Planning Specialist, Contracts and Procurement

**RECOMMENDATION**

It is recommended that the report titled 2018/2019 Quarter 1 and 2 Light Fleet Report to Tender Review Committee be received.

**CARRIED**

## **6.2 CONTRACT EXTENSION T18DM16 - HOME SUPPORT SERVICES FOR THE FRAIL AGED AND YOUNGER PEOPLE WITH DISABILITIES**

Originating Officer - Denice Mulcahy, Business Improvements and Quality Assurance Officer, Community Care Services

Reviewed By Compliance – Klara Vincent, Contracts and Procurement Officer, Contracts and Procurement

### **RECOMMENDATION**

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** Chanticleer Holdings Pty Ltd T/A TPG Aged Care as the preferred Contractor for *Provision of Home Support Services for the Frail Aged and Younger People with Disabilities within the City of Swan – RFT18DM16* for the extended period of twelve (12) months from 23 May 2019 until 22 May 2020 with the anticipated value of the Contract being nine hundred seventy thousand dollars (\$970.000) excluding GST; and
- 2) **Advise** the Contractor accordingly.

**CARRIED**

### **6.3 CONTRACT EXTENSION FOR T17DM06-SOR - SUPPLY AND DELIVERY OF GRAVEL**

Originating Officer – David Mather, Coordinator Engineering Construction, Construction and Maintenance

Reviewed for Compliance – Craig Challis, Procurement Planning Specialist, Contracts and Procurement

#### **RECOMMENDATION**

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** B&J Catalano Pty Ltd as the preferred Contractor for the *Supply and Delivery of Gravel – RFT17DM06-SOR* for the extended period of twenty four (24) months from the 1<sup>st</sup> July 2019 until 30<sup>th</sup> June 2021 with the anticipated value of the Contract being seven hundred and ninety nine thousand, one hundred and one dollars and forty four cents (\$799,101.44) excluding GST; and
- 2) **Advise** the Contractor accordingly.

**CARRIED**

## **6.4 RFT18KA40 - DESIGN AND CONSTRUCTION OF TWO (2) NEW TOILET BLOCKS AND ALL ASSOCIATED WORKS AT SWAN REGIONAL RIVERSIDE PARK, WOODBRIDGE**

Originating Officer - Kris Amos, Project Manager, Project Management  
Reviewed for Compliance - Tom Carmichael, Contracts and Procurement Officer,  
Contracts and Procurement

### **RECOMMENDATION**

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** Candor Contractors Pty Ltd as the preferred Tenderer for the *Design and Construction of Two (2) New Toilet Blocks and All Associated Works at Swan Regional Riverside Park, Woodbridge – RFT18KA40* for the lump sum price of two hundred and eighty eight thousand, five hundred and eighty eight dollars (\$288,588.00) excluding GST;
- 2) **Authorise** the Chief Executive Officer to enter into negotiations with Candor Contractors Pty Ltd and agree a variation which meets the City's requirement for the Design and Construction of Two (2) New Toilet Blocks and All Associated Works at Swan Regional Riverside Park, Woodbridge; and
- 3) **Advise** all Tenderers accordingly.

**MOTION** that the Tenders Review Committee resolve to:

- 1) **Select** Acero Construction Pty Ltd, as the preferred Tenderer for the *Design and Construction of Two (2) New Toilet Blocks and All Associated Works at Swan Regional Riverside Park, Woodbridge – RFT18KA40* for the lump sum price of two hundred and twenty thousand, one hundred and ninety dollars (\$220,190.00) excluding GST;
- 2) **Authorise** the Chief Executive Officer to enter into negotiations with Acero Construction Pty Ltd and agree a variation which meets the City's requirement for the Design and Construction of Two (2) New Toilet Blocks and All Associated Works at Swan Regional Riverside Park, Woodbridge; and
- 3) **Advise** all Tenderers accordingly.
- 4) Record the reason for changing the recommendation is to select the lowest cost option.

(Cr Kiely - )

The motion lapsed for want of a seconder.



**RESOLVED (4/1) AS PART OF THE MOTION TO ADOPT ALL ITEMS TO:**

- 1) **Select** Candor Contractors Pty Ltd as the preferred Tenderer for the *Design and Construction of Two (2) New Toilet Blocks and All Associated Works at Swan Regional Riverside Park, Woodbridge – RFT18KA40* for the lump sum price of two hundred and eighty eight thousand, five hundred and eighty eight dollars (\$288,588.00) excluding GST;
- 2) **Authorise** the Chief Executive Officer to enter into negotiations with Candor Contractors Pty Ltd and agree a variation which meets the City’s requirement for the Design and Construction of Two (2) New Toilet Blocks and All Associated Works at Swan Regional Riverside Park, Woodbridge; and
- 3) **Advise** all Tenderers accordingly.

**7. MOTION TO ADOPT ALL ITEMS**

**MOTION** that the reports of the Tender Review Committee Agenda be received and the recommendations therein adopted.

(Cr Bailey - Cr McNamara)

**RESOLVED (4/1)** that the reports of the Tender Review Committee Agenda be received and the recommendations therein adopted.

For: Crs Bailey, Haynes, McCullough and McNamara

Against: Cr Kiely

**RESOLVED UNANIMOUSLY** that the Committee no longer meet behind closed doors.

(Cr Haynes - Cr Bailey)

**8. OTHER BUSINESS**

Nil

**9. MEETING CLOSE**

Meeting declared closed at 5.12pm by Presiding Member Cr McCullough.

Confirmed as a true and accurate record of the Tenders Review Committee meeting held on 22 May 2019.

---

Presiding Member of the Tenders Review Committee

---

Signed Date