



**CITY of SWAN**

# **MINUTES**

## **TENDERS REVIEW COMMITTEE MEETING**

**1 MAY 2019**

**HELD AT MIDLAND TOWN HALL COUNCIL CHAMBERS AT 5.00PM**

### **ATTENTION**

**These minutes are subject to confirmation.**

Prior to acting on any resolution of the Tender Review Committee contained in these minutes, a check should be made of the minutes of the following Tender Review Committee to ensure that there has not been a correction made to the resolution.

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## **1. OPENING**

Meeting declared open at 5.00pm by Presiding Member Cr McCullough.

## **2. ATTENDANCE AND APOLOGIES**

Councillors:

Cr McCullough	Pearce Ward (Presiding Member)
Cr Kiely	Altone Ward
Cr Bailey	Pearce Ward
Cr Henderson	Swan Valley/Gidgegannup Ward
Cr Kovalevs	Whiteman Ward
Cr McNamara	Whiteman Ward

Staff (Observers):

Mr J Coten	Executive Manager Operations
Ms A Albrecht	Manager Governance and Strategy
Mr I Lynch	Manager Construction and Maintenance
Ms C Donegan	Contracts and Procurement Manager
Mr J Brady	Project Manager
Ms M Dwyer	Governance Support Officer (Minutes)

Apologies:

Cr Haynes	Whiteman Ward
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Leave of Absence:

Cr Jones	Pearce Ward (Deputy Member)
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## **3. DECLARATIONS OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY**

Nil

## **4. PUBLIC QUESTION TIME**

Nil

## **5. CONFIRMATION OF PREVIOUS MINUTES**

**RESOLVED UNANIMOUSLY** to confirm minutes of the Tenders Review Committee meeting held on 10 April 2019.

(Cr Kovalevs - Cr McNamara)

## 6. CONFIDENTIAL ITEMS

The following report(s) are **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (e) a matter that if disclosed, would reveal -
  - (i) a trade secret;
  - (ii) information that has a commercial value to a person; or
  - (iii) information about the business, professional, commercial or financial affairs of a person

where the trade secret or information is held by, or is about, a person other than the local government.

**RESOLVED UNANIMOUSLY** that the Committee meet behind closed doors, having regard to the provisions of s.5.23(e)(ii) and/or (iii) of the *Local Government Act 1995*.

(Cr Kiely - Cr Kovalevs)

## **6.1 RFT19JB02 - REFURBISHMENT OF THE CITY OF SWAN OPERATIONS CENTRE**

Originating Officer – Jamie Brady, Project Manager, Project Management  
Reviewed for Compliance – Tom Carmichael, Contracts and Procurement Officer,  
Contracts and Procurement

### **RECOMMENDATION**

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** BE Projects (WA) Pty Ltd as the preferred Tenderer for the *Refurbishment of the City of Swan Operations Centre - RFT19JB02* for the lump sum price of one million, three hundred and thirty six thousand, thirty five dollars and seventy five cents (\$1,336,035.75) excluding GST; and
- 2) **Advise** all Tenderers accordingly.

**CARRIED**

## 6.2 W19IL16 - CENTRALISED IRRIGATION CONTROL EQUIPMENT

Originating Officer – Nick Del Borrello, Parks Contracts Supervisor, Construction and Maintenance

Reviewed for Compliance – Klara Vincent, Contracts and Procurement Officer Contracts and Procurement

### RECOMMENDATION

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** Aquamonix Pty Ltd as the preferred Respondent for *Centralised Irrigation Control Equipment – W19IL16* for the period of twelve (12) months from the date of the Letter of Award, for the schedule of rates as per the Respondents Offer, with the anticipated value of the Contract being four hundred and sixteen thousand, three hundred and forty seven dollars (\$416,347.00) excluding GST.
- 2) **Advise** the Respondent accordingly.

**CARRIED**

### **6.3 CONTRACT EXTENSION FOR T16DM47-SOR - SUPPLY AND DELIVERY OF CONCRETE DRAINAGE PIPES AND ASSOCIATED PRODUCTS**

Originating Officer - David Mather, Coordinator – Engineering Construction, Construction and Maintenance

Reviewed By Compliance – Klara Vincent, Contracts and Procurement Officer, Contracts and Procurement

#### **RECOMMENDATION**

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** Reinforced Concrete Pipes Australia (WA) Pty Ltd as the preferred Contractor for *Supply and Delivery of Concrete Drainage Pipes and Associated Products - RFT16DM47-SOR* for the extended period of twenty (24) months from 1st July 2019 until 30 June 2021 with the anticipated value of the Contract being seven hundred and twenty thousand, seven hundred and eighteen dollars and eight cents (\$720,718.08) excluding GST; and
- 2) **Advise** the Contractor accordingly.

**CARRIED**

#### **6.4 CONTRACT EXTENSION FOR T18KB13-SOR - SUPPLY OF TREE PRUNING AND MAINTENANCE AND STUMP GRINDING SERVICES**

Originating Officer - Keith Boase, Coordinator – Parks Maintenance, Construction and Maintenance

Reviewed By Compliance – Klara Vincent, Contracts and Procurement Officer, Contracts and Procurement

#### **RECOMMENDATION**

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** Kennedys Tree Services as the preferred Contractor for *Supply of Tree Pruning and Maintenance and Stump Grinding Services - RFT18KB13-SOR* for the extended period of twelve (12) months from 1st July 2019 until 30th June 2020 with the anticipated value of the Contract being seven hundred and fifty thousand dollars (\$750,000.00) excluding GST; and
- 2) **Advise** the Contractor accordingly.

**CARRIED**



## **6.5 CONTRACT EXTENSION FOR T16ND87-SOR - SUPPLY AND APPLICATION OF TURF CARE PRODUCTS - SEPARABLE PART A**

Originating Officer - Nick Del Borrello, Parks Contracts Supervisor, Construction and Maintenance

Reviewed By Compliance – Klara Vincent, Contracts and Procurement Officer, Contracts and Procurement

### **RECOMMENDATION**

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** Turf Care WA Pty Ltd as the preferred Contractor for *Supply and Application of Turf Care Products – Separable Part A – RFT16ND87-SOR* for the extended period of twenty four (24) months from 1st July 2019 until 30 June 2021 with the anticipated value of the Contract being three hundred and forty four thousand, five hundred and eighty eight dollars and eighty six cents (\$344,588.86) excluding GST; and
- 2) **Advise** the Contractor accordingly.

**CARRIED**

**7. MOTION TO ADOPT THOSE ITEMS NOT WITHDRAWN**

**RESOLVED UNANIMOUSLY** that the reports of the Tender Review Committee Agenda be received and the recommendations therein adopted, with the exception of recommendations concerning the following items which were previously considered:

Items Nil

(Cr Kiely - Cr Kovalevs)

**RESOLVED UNANIMOUSLY** that the Tender Review Committee no longer meet behind closed doors.

(Cr McNamara - Cr Bailey)

**8. OTHER BUSINESS**

Nil

**9. MEETING CLOSE**

Meeting declared closed at 5.09pm by Presiding Member Cr McCullough.

Confirmed as a true and accurate record of the Tenders Review Committee meeting held on 1 May 2019.

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Presiding Member of the Tenders Review Committee

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Signed Date