



CITY of SWAN

CONFIDENTIAL MINUTES

TENDERS REVIEW COMMITTEE MEETING

17 OCTOBER 2018

HELD AT MIDLAND TOWN HALL COUNCIL CHAMBERS AT 5.00PM

ATTENTION

These minutes are subject to confirmation.

Prior to acting on any resolution of the Council contained in these minutes, a check should be made of the minutes of the following Ordinary Meeting of Council to ensure that there has not been a correction made to the resolution.

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1. OPENING

Meeting declared open at 5.00pm by Presiding Member Cr McCullough.

2. ATTENDANCE AND APOLOGIES

Councillors:

Cr McCullough	Pearce Ward (Presiding Member)
Cr Haynes	Whiteman Ward
Cr Bailey	Pearce Ward
Cr Jones	Pearce Ward (Deputy Member)

Staff (Observers):

Mr J Coten	Executive Manager Operations
Ms A Albrecht	Acting Manager Governance
Mr D Bruce	Manager Project Management
Mr C Challis	Acting Contracts and Procurement Manager
Ms A Behan	Manager Facilities Management
Ms J A Pettit	Project Manager, Project Management
Mr H Kalyan	Contract Manager, BIMS Facilities Management
Ms K Orwin	Executive Officer - Council Development (Minutes)

Apologies:

Cr Kiely	Altone Ward
Cr Kovalevs	Whiteman Ward

Leave of Absence:

Cr McNamara	Whiteman Ward
Cr Lyndon-James	Altone Ward (Deputy Member)

3. DECLARATIONS OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY

Nil.

4. PUBLIC QUESTION TIME

Nil.

5. CONFIRMATION OF PREVIOUS MINUTES

RESOLVED UNANIMOUSLY to confirm minutes of the Tenders Review Committee meeting held on 26 September 2018.

(Cr Haynes – Cr Bailey)

6. CONFIDENTIAL ITEMS

The following report(s) are **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (e) a matter that if disclosed, would reveal -
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person

where the trade secret or information is held by, or is about, a person other than the local government.

RESOLVED UNANIMOUSLY that the Committee meet behind closed doors, having regard to the provisions of s.5.23(e)(ii) and/or (iii) of the *Local Government Act 1995*.

(Cr Jones – Cr Haynes)

6.1 RFT18JP26 - BALLAJURA PLACE OFFICE - ADDITIONS AND ALTERATIONS

Originating Officer - Julie-Anne Pettit, Project Manager, Project Management
Reviewed for Compliance - Viviane Franco, Contracts and Procurement Officer,
Contracts and Procurement

RECOMMENDATION

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** McCorkell Constructions WA Pty Ltd as the preferred Tenderer for the *Ballajura Place Office - Additions and Alterations - RFT18JP26* for the lump sum price of two million, seven hundred and ninety three thousand, two hundred and seventy dollars (\$2,793,270.00) excluding GST;
- 2) **Accept** the Provisional Sum under the Request for Tender for the estimated price of three hundred and nine thousand dollars, five hundred and eighty dollars (\$309,580.00) excluding GST; and
- 3) **Advise** all Tenderers accordingly.

MOTION that the Tenders Review Committee resolve to adopt the staff recommendation.

(Cr Haynes – Cr Jones)

RESOLVED UNANIMOUSLY TO:

- 1) **Select** McCorkell Constructions WA Pty Ltd as the preferred Tenderer for the *Ballajura Place Office - Additions and Alterations - RFT18JP26* for the lump sum price of two million, seven hundred and ninety three thousand, two hundred and seventy dollars (\$2,793,270.00) excluding GST;
- 2) **Accept** the Provisional Sum under the Request for Tender for the estimated price of three hundred and nine thousand dollars, five hundred and eighty dollars (\$309,580.00) excluding GST; and
- 3) **Advise** all Tenderers accordingly.

6.2 RFT18HK23 - PROVISION OF PLANNED MAINTENANCE, MINOR CAPITAL WORKS AND REACTIVE REPAIRS TO POOL PLANT ROOMS

Originating Officer – Hemal Kalyan, Contract Manager, BIMS Facilities Management

Reviewed for Compliance – Craig Challis, Procurement Planning Specialist, Contracts and Procurement

RECOMMENDATION

It is recommended that the Tenders Review Committee resolve to:

- 1) **Select** Commercial Aquatics Australia as the preferred Tenderer for the *Provision of Planned Maintenance, Minor Capital Works and Reactive Repairs to Pool Plant Rooms / RFT18HK23* for the initial period of thirty six (36) months from the date of award for :
 - a. the annual lump sum price of twenty five thousand, four hundred and twenty five dollars (\$25,425.00) excluding GST for planned maintenance works; and
 - b. the annual schedule of rates anticipated value of one hundred and forty seven thousand and one hundred dollars (\$147,100.00) excluding GST for the reactive repairs and planned capital and minor works;
- 2) **Allow** the option to extend the Contracts for a further twenty four (24) months; and
- 3) **Advise** all Tenderers accordingly.

MOTION that the Tenders Review Committee resolve to adopt the staff recommendation.

(Cr Jones – Cr Bailey)

RESOLVED UNANIMOUSLY TO:

- 1) **Select** Commercial Aquatics Australia as the preferred Tenderer for the *Provision of Planned Maintenance, Minor Capital Works and Reactive Repairs to Pool Plant Rooms / RFT18HK23* for the initial period of thirty six (36) months from the date of award for :

- a. the annual lump sum price of twenty five thousand, four hundred and twenty five dollars (\$25,425.00) excluding GST for planned maintenance works; and
 - b. the annual schedule of rates anticipated value of one hundred and forty seven thousand and one hundred dollars (\$147,100.00) excluding GST for the reactive repairs and planned capital and minor works;
- 2) **Allow** the option to extend the Contracts for a further twenty four (24) months; and
 - 3) **Advise** all Tenderers accordingly.

RESOLVED UNANIMOUSLY that the Committee no longer meet behind closed doors.

(Cr Jones –Cr Haynes)

7. OTHER BUSINESS

Nil.

8. MEETING CLOSE

Meeting declared closed at 5.04pm by Presiding Member Cr McCullough.

Confirmed as a true and accurate record of the Tenders Review Committee meeting held on 17 October 2018.

Presiding Member of the Tenders Review Committee

Signed Date