



**Request for Tender No.  
RFT23SP10-SOR  
Provision of cleaning  
services to City of Swan  
facilities in Altone Place**

The Principal is seeking Tenders from a suitably experienced and qualified Contractor to provide cleaning services to City of Swan facilities located across Altone Place.

**Obtaining Documentation:** Requirements, criteria and documentation may be obtained by visiting the website: [www.tenderlink.com/swancity/](http://www.tenderlink.com/swancity/). If you have any issues contact the Contracts and Procurement Manager by email to [tenders@swan.wa.gov.au](mailto:tenders@swan.wa.gov.au)

**Deadline:** 2:00 PM AWST, Wednesday 22 March 2023

**Briefing/Site Inspection:** Tenderers are required to attend a briefing on Monday, 6 February 2023 at 9:00AM AWST. The briefing will be held at the City of Swan Operations Centre located at 141 Great Northern Highway, Middle Swan 6056. Full details can be found within the Request document.

**Lodgement:** The Tender must be uploaded electronically through the City's E-tendering portal (<https://www.tenderlink.com/swancity/>).

The lowest price or any Tender will not necessarily be accepted. A Tender that is not lodged with the City before the Tender deadline will not be considered for evaluation. Tenders lodged by hardcopy, email or facsimile will not be accepted.

Canvassing of any City of Swan Councillors or Officers will disqualify Tenderers from the Tender process.

**Stephen Cain  
CHIEF EXECUTIVE OFFICER**