



**REQUEST FOR TENDER  
NO. RFT21KA45**

**DESIGN AND  
CONSTRUCTION OF SWAN  
ACTIVE BEECHBORO  
MECHANICAL AIR  
CONDITIONING SYSTEMS**

The Principal is seeking Tenders for the design and construction of the mechanical air conditioning system upgrades to the gym and function room at Swan Active Beechboro.

**Obtaining Documentation:** Requirements, criteria and documentation may be obtained by visiting the website: [www.tenderlink.com/swancity/](http://www.tenderlink.com/swancity/). If you have any issues contact the Contracts and Procurement Manager by email to tenders@swan.wa.gov.au.

**Deadline:** 2pm AWST,  
Wednesday 25 August 2021

**Briefing/Site Inspection:** Tenderers are required to attend a mandatory briefing and site inspection at 2pm AWST, Thursday 29 July 2021. The location of the meeting is Swan Active Beechboro. The briefing and site inspection will provide Tenderers with the opportunity to clarify any uncertainties prior to the Tender deadline. Please confirm your attendance at this meeting via email to [tenders@swan.wa.gov.au](mailto:tenders@swan.wa.gov.au) by no later than 4pm AWST, Wednesday 28 July 2021. A register of attendees will be maintained for the briefing and site inspection. Tenderers must register under the business name that they intend to submit their Offer under, in order for their Offer to be considered. Failure to attend this will render the Tenderer ineligible to respond.

**Lodgement:** The Tender must be uploaded electronically through the City's E-tendering portal (<https://www.tenderlink.com/swancity/>).

The lowest price or any Tender will not necessarily be accepted. A Tender that is not lodged with the City before the Tender deadline will not be considered for evaluation. Tenders lodged by hardcopy, email or facsimile will not be accepted.

Canvassing of any City of Swan Councillors or Officers will disqualify Tenderers from the Tender process.

**Jeremy Edwards  
CHIEF EXECUTIVE OFFICER**