



**REQUEST FOR TENDER NO.  
RFT21BDH16**

**SUPPLY AND INSTALLATION  
OF SPORTS  
FLOODLIGHTING AT  
CHARLOTTES SPORTS  
FIELDS IN ELLENBROOK**

The Principal is seeking tenders for the supply and installation of new sports floodlighting at Charlottes Vineyard Sports Fields located at Lot 3834 Everard Avenue, Ellenbrook 6069.

**Obtaining Documentation:** Requirements, criteria and documentation may be obtained by visiting the website: [www.tenderlink.com/swancity](http://www.tenderlink.com/swancity). If you have any issues, contact the Contracts and Procurement Manager by email to [tenders@swan.wa.gov.au](mailto:tenders@swan.wa.gov.au).

**Deadline:** 2:00 PM AWST, Wednesday 14 April 2021

**Briefing/Site Inspection:** Attendance at this meeting is not mandatory. Tenderers are requested to attend a briefing and site inspection at 11:00AM AWST, Wednesday 24 March 2021. The location of the meeting is in the sports pavilion near the car park alongside Charlottes Vineyard Sports Fields on Everard Avenue, Ellenbrook. The briefing and site inspection will provide Tenderers with the opportunity to clarify any uncertainties prior to the Tender deadline. Please confirm your attendance at this meeting via email to [tenders@swan.wa.gov.au](mailto:tenders@swan.wa.gov.au) by no later than 4:00PM AWST, Tuesday 23 March 2021. A register of attendees will be maintained for the briefing and site inspection. Tenderers must register under the business name that they intend to submit their Offer under, in order for their Offer to be considered. Failure to attend this briefing and site inspection will not render the Tenderer ineligible to respond but may compromise the quality of their Tender.

**Lodgement:** The Tender must be uploaded electronically through the City's E-tendering portal (<https://www.tenderlink.com/swancity/>).

The lowest price or any Tender will not necessarily be accepted. A Tender that is not lodged with the City before the Tender deadline will not be considered for evaluation. Tenders lodged by hardcopy, email or facsimile will not be accepted.

Canvassing of any City of Swan Councillors or Officers will disqualify Tenderers from the Tender process.

**Jeremy Edwards  
CHIEF EXECUTIVE OFFICER**